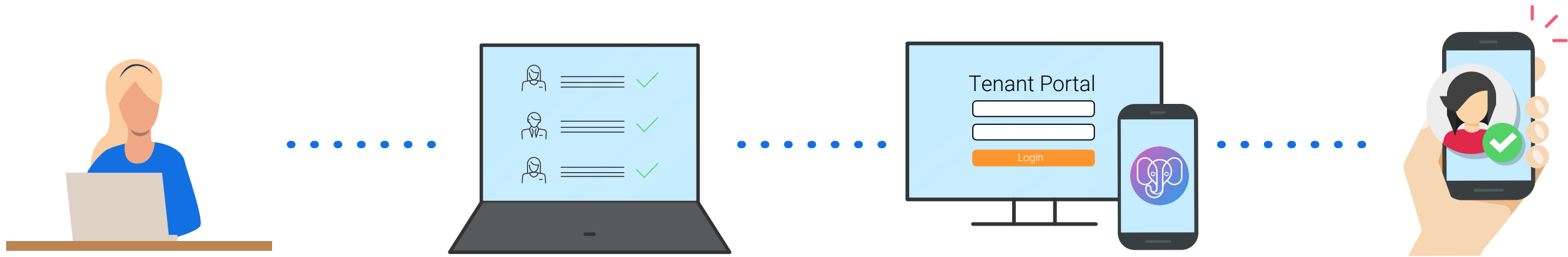


Touchless Visitor - Tenant Experience



Tenant user activates their Building Engines account.

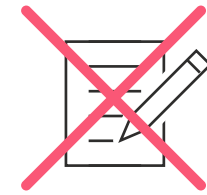
Tenant user logs into Building Engines to pre-clear their upcoming visitors

Tenants can use any of the following interfaces for visitor entry:

- ▶ Online tenant portal at buildingengines.com/login
- ▶ The Hive by Building Engines Tenant mobile app
- ▶ Text or Slack Bengie our virtual assistant

Tenant receives notification alert by text or email when their visitor is checked in by Security

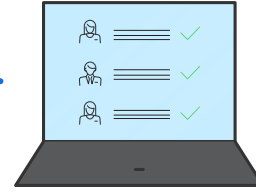
Touchless Visitor - Guard Experience



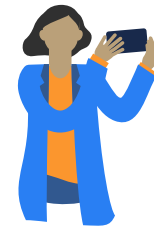
Eliminate paper sign in logs from security desks



Require visitors to hold up their identification to limit contact

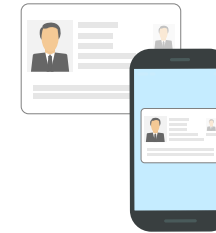


Guards will search for visitor's name in Building Engines



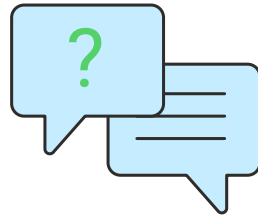
Guards will locate the visitor record, check-in the visitor, and print the badge

- ▶ Optionally: Guards could capture a photo of the visitor using an IP camera.



Allow visitors to take a photo of their badge instead of handing the paper badge to them to limit physical interaction.

Note: This option does not work if the badge is needed to open the turnstile with a barcode. However – in these cases – you could have the guard manually open the turnstile for the visitor so that they do not have to touch it.



Optional: Consider a verbal pre-screening process for visitors. Guards could ask and document the following questions:

- ▶ Have you traveled outside of the US / to a COVID-19 affected areas in the last 14 days?
- ▶ Have you recently been in contact with someone infected with COVID-19?
- ▶ This pre-screening could be tracked by the guard or property teams as a work order in the system under Issue Type: VISITOR HEALTH SURVEY



Visitor proceeds to tenant spaces

For a more complex Visitor Integration or to learn about QR code options for expected visitor, please reach out to us at support@buildingengines.com